CVEN 363: Team Evaluations of Individual Performances

Please rate all members of your team (fill in names below), including yourself, on the following questions by dividing a total of 100 points per question among the members of your team (ie, #1-40 pts, #2-25 pts, #3-35 pts = Total 100 pts). Sum the total points for each member and divide the total by 3.33 (3 person team) or 2.5 (4 person team) to get a weight in percent. The average of this weight percentage from all your team members (note maximum 110 %) will be multiplied by your average Project Team Grade at the end of the semester.

For example, your team earns 60 points for an average project grade, and your team gives you an average of 95% on this team evaluation. Your project grade is 60*0.95 = 57 points.

Evaluation Person:_____ Team Number:_____

#1:	#2:	#3:	#4	Question
				1. Attended all team meetings and contributed to the activities
				2. Met task deadlines by the team
				3. Quality ideas in the team activity
				4. Quality and quantity of work in the team activity throughout the process
				5. Quality and quantity of work in preparing the final projects
				6. Helped keep the team organized, cohesive, and progressing toward completion of goals
				7. Showed concern for the feelings of other team members
				8. Demonstrated a positive attitude toward the team
				9. Listened to ideas of other team members
				10. Encouraged other team members to contribute to discussions
				Total (add columns and divide by 3.3 (3 person team) or 2.5 (4 person team))

How satisfied are you with your team's performance? ☐ Very Satisfied; ☐ Satisfied; ☐ Slightly dissatisfied; ☐Very dissatisfied

Is there team leader?

Is there anyone in your team that you feel is either doing an exceptional job or is holding the team back? If so, who is it and what is the situation? (use back of sheet).